

To,

Dear Candidate,

Subject: Admission to Pre-Sea Program at Anglo-Eastern Maritime Academy

Anglo-Eastern Maritime Academy welcomes you and we are happy to inform that you have been nominated by your sponsoring company to undergo your Pre-sea ETO training (**Electro Technical Officers**) commencing from 1st March 2020.

As a sponsored candidate the fees structure and payment schedule is given below for your reference,

Fee structure for ETO 10 Batch Trainees for Girls – 1st March 2020 Entry

Particulars	Gross fees (INR)
Fees	
a) Admission Processing fees	40,000
b) Course fees	1,75,000
c) STCW Basic Safety Course fees**	40,000
Grand Total	2,55,000
d) Caution deposit*	15,000

Note:

I Cost of Personal laundry, Telephone, Passport will be directly borne by the candidate

II The Academy will cover medical expenses through group insurance for INR 1,00,000/- Any expenses over and above will be borne by the candidate

* Refundable after completion of the course, after adjustment for any damages, breakages, extra courses & accommodation, etc. and remitted directly to the Candidate's bank account

Refund Policy:

(i) If a candidate is offered a seat in AEMA and he/she does not join, the admission processing (a) of Rs 40000 will not refunded.

(ii) If a candidate withdraws after joining AEMA, and replaced by wait list candidate, the deduction will be item (a) + 50% of course fees of 1st Semester.

(iii) If a candidate joins and withdraws without the scope of wait list candidate joining, then the deduction will be item (a) + 1st Semester course fees.

(iv) If a wait list candidate is not offered a seat at AEMA in that batch then full fees would be refunded.

(v) Management decision on refund would be final.

** BST = INR 27,000/-, OCTCO= INR 13,000/-

The Fee payment schedule for ETO Course as mentioned below:

❖ **On Selection: Immediately on completion of selection process**

Particulars	Rs.	
Admission Processing fees	40,000	Non-refundable.
Fees to be paid through Bill desk only.		

#Advance Fees is not refundable.

❖ **Fees Payment: To be paid before 15th Feb 2020.**

Particulars	Rs
Course Tuition Fees	1, 75,000
STCW course fees	40,000
Caution Deposit	15,000
Total Payable	2,30,000
<u>Amount in Words:- Three Lakhs Thirty Two Thousand Only</u>	

If the candidate withdraws from the course or is expelled from the institute, the refund of fees will be as per the policy stated in the prospectus.

Fees payment are not to be made through RTGS/NEFT. No cheques will be entertained and cash deposit is strictly not allowed.

Fees Payment through Billedesk:

Login to billedesk by using below link

<https://payments.billedesk.com/bdcollect/bd/aema/103>

Fill in all required information such as Personal Details, Contact Details & Course Details and proceed with payment as per your choice.

Once payment done successfully you will get payment notification via e-mail & sms.



Capt. Suren Narang
Principal
Anglo-Eastern Maritime Academy



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ETO 10

10th Dec 2019

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Anglo-Eastern Maritime Academy

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