

To,
Dear Candidate,

Subject: Admission to Pre-Sea Program at Anglo-Eastern Maritime Academy

Anglo-Eastern Maritime Academy welcomes you and we are happy to inform that you have been nominated by your sponsoring company to undergo the Pre-sea training (**Diploma in Nautical Science**) commencing from **To be Announce**.

As a sponsored candidate kindly go through the fees structure and payment schedule as given below

(A) Fee structure for DNS 22 batch Trainees for Girls – 2020.

Particulars	Gross fees (INR)
Fees	
Admission Fees	40,000
Course Fees Semester I & II	4,95,000
Sub-total	5,35,000
Charges payable for IMU	
IMU Program Fees**	25,000
IMU Counseling Fees**	10,000
IMU Exam Fees***	10,000
Sub-total	45,000
STCW Basic Safety Course fees****	40,000
Grand Total	6,20,000
Caution deposit*	15,000

Note:

- I Cost of Personal laundry, Telephone, Passport will be directly borne by the candidate
- II The Academy will cover medical expenses through group insurance for INR 1,00,000/- Any expenses over and above will be borne by the candidate
- * Refundable after completion of the course, after adjustment for any damages, breakages, extra courses & accommodation, etc. and remitted directly to the Candidate's bank account
- ** Collected by AEMA for submission to IMU
- *** The IMU exam fees is INR 300/- per exam per subject, INR 200/- per practical and INR 150 for mark sheets for both the semesters

Refund Policy:

- I. If a candidate is offered a seat in AEMA and he/she does not join, the admission processing fees (a) of Rs 40000 will not refunded.
- II. If a candidate withdraws after joining AEMA, and replaced by wait list candidate, the deduction will be item (a) + 50% of course fees of 1st Semester.
- III. If a candidate joins and withdraws without the scope wait list candidate joining, then the deduction will be (a) + 1st Semester course fees
- IV. If a wait list candidate is not offered a seat at AEMA in that batch, then full fees would refunded.
- V. Management decision on refund would final.
- * BST = INR 27,000/-, OCTCO= INR 13,000/-

(B) The Fee payment schedule is as mentioned below:

i) On Selection: Immediately on receipt of provisional selection letter

Particulars	INR	
Admission Processing & Joining fees *	40000	Non-refundable.

i) 1st Fees Installment Payment on receipt of Offer letter: To be paid before

2020.

Particulars	INR
A. Course Fees Semester I	2,65,000
B. IMU Program fees	25,000
IMU counselling fees	10,000
IMU Exam fess **	10,000
C. STCW Basic Safety Course fees	40,000
D. Caution Money deposit*	15,000
Total fees to be paid as First Installment *	3,65,000

* Refundable in case the candidate fails in IMU CET or PCM < 60% or on medical grounds

** Subject to IMU fees increase

ii) 2nd Fees Installment Payment: To be paid before

2020

Particulars	INR
Course Fees Semester II	2,30,000
Total fees to be paid as Second Installment	2,30,000

If the candidate withdraws from the course or is expelled from the institute, the refund of fees will be as per the policy stated in the prospectus.

Fees payment only through Billdesk, No RTGS/NEFT/ cheques will be entertained and cash deposit is strictly not allowed.

Fees Payment through Billdesk:

Login to billdesk by using below link

<https://payments.billdesk.com/bdcollect/bd/aema/103>

Fill in all required information such as Personal Details, Contact Details & Course Details and proceed with payment as per your choice.

Once payment done successfully you will get payment notification via e-mail & sms.



Capt. Sureen Narang
Principal
Anglo-Eastern Maritime Academy