

To,

Dear Candidate,

**Subject: Admission to Pre-Sea Program at Anglo-Eastern Maritime Academy**

Anglo-Eastern Maritime Academy welcomes you and we are happy to inform that you have been nominated by your sponsoring company to undergo your Pre-sea ETO training (**Electro Technical Officers**) commencing from 1<sup>st</sup> May 2021.

As a sponsored candidate the fees structure and payment schedule is given below for your reference,  
**Fee structure for ETO 11 Batch Trainees 1st May 2021 Entry**

<b>Particulars</b>	<b>Gross fees (INR)</b>
<b>Fees</b>	
a) Admission Processing fees	40,000
b) Course fees	2,05,000
c) STCW Basic Safety Course fees**	40,000
<b>Grand Total</b>	<b>2,85,000</b>
d) Caution deposit*	15,000

**Note:**

- I Cost of Personal laundry, Telephone, Passport will be directly borne by the candidate
- II The Academy will cover medical expenses through group insurance for INR 1,00,000/- Any expenses over and above will be borne by the candidate
- \* Refundable after completion of the course, after adjustment for any damages, breakages, extra courses & accommodation, etc. and remitted directly to the Candidate's bank account  
Refund Policy:
  - (i) If a candidate is offered a seat in AEMA and he/she does not join, the admission processing (a) of Rs 40000 will not refunded.
  - (ii) If a candidate withdraws after joining AEMA, and replaced by wait list candidate, the deduction will be item (a) + 50% of course fees of 1<sup>st</sup> Semester.
  - (iii) If a candidate joins and withdraws without the scope of wait list candidate joining, then the deduction will be item (a) + 1<sup>st</sup> Semester course fees.
  - (iv) If a wait list candidate is not offered a seat at AEMA in that batch then full fees would be refunded.
  - (v) Management decision on refund would be final.
- \*\* BST = INR 27,000/-, OCTCO= INR 13,000/-

The Fee payment schedule for ETO Course as mentioned below:

❖ **On Selection: Immediately on completion of selection process**

Particulars	Rs.	
Admission Processing fees	40,000	Non-refundable.
Fees to be paid through <b>Bill desk</b> only.		

#Advance Fees is not refundable.

❖ **Fees Payment: To be paid before 15<sup>th</sup> April 2021.**

Particulars	Rs
Course Tution Fees	2,05,000
STCW course fees	40,000
Caution Deposit	15,000
<b>Total Payable</b>	<b>2,60,000</b>
<b><i>Amount in Words:- Two Lakhs Sixty Thousand Only</i></b>	

If the candidate withdraws from the course or is expelled from the institute, the refund of fees will be as per the policy stated in the prospectus.

**Fees payment are not to be made through RTGS/NEFT. No cheques will be entertained and cash deposit is strictly not allowed.**

**Fees Payment through Billdesk:**

Login to billdesk by using below link

<https://payments.billdesk.com/bdcollect/bd/aema/103>

Fill in all required information such as Personal Details, Contact Details & Course Details and proceed with payment as per your choice.

Once payment done successfully you will get payment notification via e-mail & sms.

  
Capt. Suneel Sule  
Principal  
Anglo-Eastern Maritime Academy

