

To,  
Dear Candidate,

**Subject: Admission to Pre-Sea Program at Anglo-Eastern Maritime Academy**

Anglo-Eastern Maritime Academy welcomes you and we are happy to inform that you have been nominated by your sponsoring company to undergo the Pre-sea training (**Diploma in Nautical Science**) commencing from **To be Announced (Tentative 1<sup>st</sup> week August 2022)**

As a sponsored candidate kindly go through the fees structure and payment schedule as given below

**(A) Fee structure for DNS 26 batch Trainees for Boys- August 2022.**

Particulars	Gross fees (INR)
<b>Fees</b>	
Admission Fees	40,000
Course Fees Semester I & II	6,70,000
<b>Sub-total</b>	<b>7,10,000</b>
<b>Charges payable for IMU</b>	
IMU Program Fees* (not collected by AEMA)	25,000
IMU Counseling Fees* (not collected by AEMA)	10,000
<b>Sub-total*</b> (not collected by AEMA)	<b>35,000</b>
STCW Basic Safety Course fees**	45,000
<b>Grand Total</b>	<b>7,55,000</b>
Caution deposit***	25,000

**Note:**

- I Cost of Personal laundry, Telephone, Passport will be directly borne by the candidate
- II The Academy will cover medical expenses through group insurance for INR 1,00,000/- Any expenses over and above will be borne by the candidate
- III As per IMU guidelines, IMU Examination fees (not indicated in above table) is directly payable by student to IMU at time of Semester Examination registration on IMU Portal. AEMA staff will guide students when the IMU Student Portal is enabled for Fees payment.
- \* Candidate to pay to IMU directly, failing which his/her admission may be cancelled by IMU. AEMA staff will guide students when the IMU Student Portal is enabled for Fees payment.
- \*\* BST = INR 30,000/-, OCTCO= INR 15,000/-
- \*\*\* Refundable after completion of the course, after adjustment for any damages, breakages, extra courses & accommodation, etc. and remitted directly to the Candidate's bank account

**Refund Policy:**

- I If a candidate is offered a seat in AEMA and he/she does not join, the admission processing fees (a) of Rs 40000 will not refunded.
- II If a candidate withdraws after joining AEMA, and replaced by wait list candidate, the deduction will be item (a) + 50% of course fees of 1st Semester.
- III. If a candidate joins and withdraws without the scope wait list candidate joining, then the deduction will be (a) + 1st Semester course fees
- IV. If a wait list candidate is not offered a seat at AEMA in that batch, then full fees would refunded.
- V. Management decision on refund would final.

**(B) The Fee payment schedule is as mentioned below:**

i) **On Selection:** Immediately on receipt of provisional selection letter

Particulars	INR	
Admission Processing & Joining fees *	40000	Non-refundable.

ii) **1<sup>st</sup> Fees Installment Payment on receipt of Offer letter** (To be paid 15 days before commencement of 1<sup>st</sup> semester)

Particulars	INR
A. Course Fees Semester I	3,70,000
B. IMU Program fees (paid by candidate to IMU directly)	25,000
C. IMU counselling fees (paid by candidate to IMU directly)	10,000
D. STCW Basic Safety Course fees	45,000
E. Caution Money deposit	25,000
<b>Total fees to be paid as First Installment *</b>	<b>4,40,000</b>

\* Refundable in case the candidate fails in IMU CET or PCM < 60% or on medical grounds

iii) **2<sup>nd</sup> Fees Installment Payment** (To be paid 15 days before commencement of 2<sup>nd</sup> semester)

Particulars	INR
A. Course Fees Semester II	3,00,000
<b>Total fees to be paid as Second Installment</b>	<b>3,00,000</b>

If the candidate withdraws from the course or is expelled from the institute, the refund of fees will be as per the policy stated in the prospectus.

**Fees payment only through Billdesk**, No RTGS/NEFT/ cheques will be entertained and cash deposit is strictly not allowed.

**Fees Payment through Billdesk:**

Login to billdesk by using below link

<https://payments.billdesk.com/bdcollect/bd/aema/103>

Fill in all required information such as Personal Details, Contact Details & Course Details and proceed with payment as per your choice.

Once payment done successfully you will get payment notification via e-mail & sms contact of your parent.



**Capt. Suneel Sule**  
**Principal**  
**Anglo-Eastern Maritime Academy**

