

To,

Dear Candidate,

**Subject: Admission to Pre-Sea Program at Anglo-Eastern Maritime Academy**

Anglo-Eastern Maritime Academy welcomes you and we are happy to inform that you have been nominated by your sponsoring company to undergo the Pre-sea training **Graduate Engineers Course (GME)** commencing from **1<sup>st</sup> September 2026**.

As a sponsored candidate kindly go through the fees structure and payment schedule as given below:

**(A) Fee structure for GME 49 batch Trainees – 1<sup>st</sup> September 2026**

Particulars	Gross fees (INR)
<b>Fees</b>	
a) Admission Processing fees	40,000
b) Course fees	6,00,000
c) STCW Basic Safety Course fees**	45,000
<b>Grand Total</b>	<b>6,85,000</b>
d) Caution deposit*	20,000

**(B) Note:**

- I Cost of Personal laundry, Telephone, Passport will be directly borne by the candidate
- II The Academy will cover medical expenses through group insurance for INR 1,00,000/- Any expenses over and above will be borne by candidate
- III Entry in Campus will be denied if Semester fees has not been received in Company account by the reporting day.

\* Refundable after completion of the course, after adjustment for any damages, breakages, extra courses & accommodation, etc. remitted directly to the Candidate's bank account

\*\* BST = INR 30,000/-, OCTCO= INR 15,000/- ( Attending BST and OCTCO/GTFC from AEMA/AEMTC is mandatory.)

**Refund Policy:**

- (i) If a candidate is offered a seat in AEMA and he/she does not join, the admission processing fees (a) of Rs 40000 will not be refunded.
- (ii) If a candidate withdraws after joining AEMA, and replaced by wait list candidate, the deduction will be item (a) + 50% of course fees of 1<sup>st</sup> Semester.
- (iii) If a candidate joins and withdraws without the scope of wait list candidate joining, then the deduction will be item (a) + 1<sup>st</sup> Semester course fees.
- (iv) If a wait list candidate is not offered a seat at AEMA in that batch, then full fees would be refunded.
- (v) If a candidate withdraws from course in 2<sup>nd</sup> Semester, entire course fees of 2<sup>nd</sup> Semester will be payable / deducted (No refund will applicable).
- (vi) Management decision on refund would be final.

The Fee payment schedule is as mentioned below:

**i) On Selection: Immediately on completion of selection process**

Particulars	INR	Remark
Admission Processing fees	40,000	Non-refundable.

**ii) 1<sup>st</sup> Fees Installment Payment: To be paid before 31<sup>st</sup> July 2026**

Particulars	INR
Course fees- Semester I	3,20,000
STCW Basic Safety Course fees	45,000
Caution deposit*	20,000
<b>Total fees to be paid as First Installment</b>	<b>3,85,000</b>

**iii) 2<sup>nd</sup> Fees Installment Payment: To be paid before 15<sup>th</sup> December 2026**

Particulars	INR
Course fees - Semester II	2,80,000
<b>Total fees to be paid as Second Installment</b>	<b>2,80,000</b>

If the candidate withdraws from the course or is expelled from the institute, the refund of fees will be as per the policy stated in the prospectus.

**Fees payment are not to be made through RTGS/NEFT. No cheques will be entertained and cash deposit is strictly not allowed.**

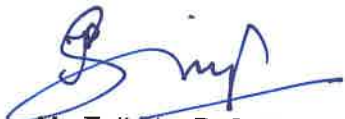
**Fees Payment through Billdesk:**

Login to billdesk by using below link

<https://payments.billdesk.com/bdcollect/bd/aema/103>

Fill in all required information such as Personal Details, Contact Details & Course Details and proceed with payment as per your choice.

Once payment done successfully you will get payment notification via e-mail & sms.



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